



MARYLAND STATE
RETIREMENT
and PENSION SYSTEM

STATE RETIREMENT AGENCY

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R. Dean Kenderdine
Executive Director
Secretary To The Board

Addendum No. 1
Request for Proposals (RFP)
National Death Match
Solicitation SRA 10-06
March 8, 2010

Ladies and Gentlemen:

Amendment No. 1 is being issued to amend and clarify certain information contained in the above named RFP. All information contained herein is binding on all Offerors who respond to this RFP. Specific parts of the RFP have been amended. The following revisions/deletions/additions are listed below; new language has been double underlined and marked in bold (ex. **new language**) and language deleted has been marked with a strikeout (ex. ~~language deleted~~).

1 In Section 1.2.19 page 3, revise the following:

1.2.19 **SUBCONTRACTOR** means ~~no subcontractors shall be used in the performance of any service requested pursuant to this RFP an organization or entity that an Offeror would utilize to provide or perform a portion of the services requested in this RFP. NO~~ **SUBCONTRACTORS SHALL BE USED TO PERFORM ANY SERVICE, OR PART THEREOF, REQUESTED PURSUANT TO THIS RFP;**

2 In Section 1.6, page 6, revise the following:

1.6 A pre-proposal conference will be held on March 10, 2010 at 9:00 a.m., local time, at 120 East Baltimore Street, Room 1631, Baltimore, MD 21202.

3 In Section 1.31.4, page 11, revise the following:

1.31.4 In addition to specific electronic transactions that are expressly authorized in other sections of this RFP (e.g. §1.28 related to EFT) and subject to the exclusions noted below in ~~§1.32.5-§1.31.5~~ of this RFP, the following transactions are authorized to be conducted by electronic means on the terms described:

1.31.4.2.5. The Procurement Officer, the State's Contract Manager and the Contractor may conduct day-to-day Contract administration, except as outlined in ~~§1.32.5-§1.31.5~~ of this RFP, utilizing e-mail, facsimile or other electronic means if and as authorized by the Procurement Officer or Contract Manager.

4 In Section 3.4.2.5, page 15, delete last sentence of paragraph:

3.4.2.5 Provide a secure website for data transfers and/or have the ability to receive and send password protected and encrypted e-mails and attachments. A secure website must be hosted and maintained by the Contractor and cannot be hosted by a third party. ~~Be advised that a preference will be given to the Offeror that proposes a secure website, but an Offeror will not be precluded from submitting a proposal so long as it has the ability to send password protected and encrypted e-mails and attachments.~~

5 In Section 3.5.1, page 17, revised the last sentence of the second paragraph in this section:

If there are any inconsistencies between this Section 3.5 of this ~~contract—RFP~~ and the attached Non-Disclosure Agreement, the terms of this ~~section~~Section shall control.

6 In Section 5.2, page 27, revise the following:

~~5.2.1 Offeror Technical Response to Scope of Work, which includes a firm understanding of the Scope of Work and General Requirements of the RFP (Section 4.4.8) Offeror Technical Response to RFP Requirements, which includes a firm understanding of the Scope of Work (Section 4.4.8) and (Section 4.4.8.3.1);~~

~~5.2.2 The Offeror's approach to the General Requirements of the RFP, including the comprehensiveness of the Offeror's Work Plan (Section 4.4.8.3.2);~~

~~5.2.25.2.3~~ Offeror Experience and Capability (Section 4.4.9);

~~5.2.35.2.4~~ Offeror's Staffing Plan, Personnel, Qualifications and Professional Experience, including the resumes and capabilities of key personnel and other staff assigned to this Contract (Section 4.4.11);

~~5.2.45.2.5~~ Offeror's Financial Capability and Statements (Section 4.4.14); and

~~5.2.55.2.6~~ Economic Benefit Factors (Section 4.4.12).

7 In Attachment A, 2.1, page 34, revise the first sentence to:

2.1 The Contractor shall provide NDM, ~~including co-sourced audits of System investments,~~ to the Maryland State Retirement Agency.

Remember proposals are due on Thursday, March 25, 2010 no later than 2:00 p.m. Should you require clarification of the information provided in this addendum, please contact me at (410) 625-5575 as soon as possible.

Date issued: March 8, 2010

By



Margie J. Foster, CPPB
Procurement Officer