

ADMINISTRATIVE COMMITTEE MEETING - VIRTUAL VIA WEBEX*

Maryland State Retirement and Pension System
120 E. Baltimore Street
Baltimore, Maryland 21202
Tuesday, 6/4/2024
9:30 - 11:00 AM ET

NOTE: Agency staff who are not presenting, as well as all public attendees, can register to attend the open sessions of the WebEx videoconference by clicking on the meeting link available in the meeting schedule section on the Agency's website.

INFORMATION 1. Call Meeting to Order Chair

ACTION ITEM 2. Open Session Administrative Committee Meeting Minutes Chair
* April 2,2024 Meeting minutes
Open Session Meeting Minutes - Page 3

APPROVE.....DISAPPROVE.....DEFER

ACTION ITEM 3. Board of Trustees Election Schedule for 2025 Martin
Committee members will review the election schedule for Active Noven
Employees and Teachers Systems Representatives.
Election Schedule 2025 - Page 7

APPROVE.....DISAPPROVE.....DEFER

INFORMATION 4. Finance Reports for quarter ending in March 31,2024 Van
Lewis
MBE 3rd QTR REPORT FY 2024 - Page 9
MBE Summary FY24 3rd Quarter - Page 10

INFORMATION 5. Benefits Administration Update
Benefits Administration Update May - Page 11

ACTION ITEM 6. Motion by the Administrative Committee to meet in Closed
Session for the purposes of:

(a) reviewing the closed session committee minutes, pursuant to General Provisions Art., § 3-103(a)(1)(i), the exercise of an administrative function and General Provisions Art., § 3-305(b)(13), to comply with a specific statutory requirement that prevents public disclosure, namely, General Provisions Art., § 3-306(c)(3)(ii), requiring that the minutes of a closed session be sealed and not be open to public inspection.

(b) discussing the offset of an individual participant's retirement benefit under State Personnel and Pensions Art., § 21-113, pursuant General Provisions Art. § 3-305(b) (13), to comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public

disclosure about a particular proceeding or matter, namely, General Provisions Art., § 4-312 regarding the prohibition on disclosing retirement records.

(c) discussing the performance evaluation of the Executive Director, pursuant to General Provisions Art., § 3-305(b)(1)(i), to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom it has jurisdiction.

APPROVE.....DISAPPROVE.....DEFER

CLOSED SESSION

ACTION ITEM 7. Closed Session Administrative Committee Meeting Minutes Chair
*April 2, 2024 closed session meeting minutes
Closed Session Meeting Minutes - Page 13

APPROVE.....DISAPPROVE.....DEFER

ACTION ITEM 8. Overpayments Derrick Johnson
Overpayments - Page 17

APPROVE.....DISAPPROVE.....DEFER

INFORMATION 9. Results of Executive Director's Performance Evaluation Catherine M. Hackman
Catherine M. Hackman Acting Executive Director, Office of Personnel Services and Benefits for the Department of Budget and Management will present the results of the evaluation forms pertaining to the Executive Director's performance evaluation, for the committee's discussion. Hackman

ACTION ITEM 10. Motion by the Administrative Committee to adjourn closed session and return to open session Chair

APPROVE.....DISAPPROVE.....DEFER

ACTION ITEM 11. Motion by the Administrative Committee to Adjourn the Meeting Chair

APPROVE.....DISAPPROVE.....DEFER